



Contact address:

Tubman Boulevard ,

Congo Town, Monrovia, Liberia

Tel: 231775133004

Email:

info@ceefmru.org

Website:

www.ceefmru.org

Content

CEEFF	1
Philosophy	1
Training Program	2
Admission requirement	3
Registration cycles	3
Opportunities	3
Brief profile of facilitators	4

CEEFF-LEADERSHIP DEVELOPMENT INSTITUTE

CEEFF

Community Enhancement Educational Foundation is non governmental and non profitable organization with 27 years of community development project implementation experience. CEEFF established this institute to help post secondary and university graduates develop professional skills that meet with International Standard of leadership and become skillful managers.

The philosophy

As a Foundation we believe that while education is a human right, professional skills acquisition is a necessary choice for individuals with a sense of purpose and a necessary asset for democracies which prioritize human capital as a critical resource that delivers good governance and build the momentum for citizens' relevant political and economic participation if sustainable national development and nation building is to be achieved. It should obvious by now that at the center of factors accounting for Africa's underdevelopment is the lack of leadership and management. And until the capacity is built to bridge the gaps the fiercest fallows will continue to hold the grounds; resisting required innovations and creativity.

These Programs which represent CEEFF's commitment to providing a consolidated intellectual ,are tailored to attend to the immediate and long term outcomes of the UN Sustainable Development Goal (SDG) since it serves as a global platform for strategic leadership and result based management.

CLEDI is a platform for post secondary graduates of higher institution, working class who are desirous to develop professional knowledge in order to meet contemporary leadership skills required in a multicultural work environment.

Our cardinal focal point which is embedded in our core objective is as follows:

Provide quality training:

- ◆ that encourages research and competitiveness among participants through a participatory framework for better results, self- development as potential leaders;
- ◆ That builds high performance individuals to craft competitive strategies, building new visions, values and culture; resulting in —best place to workll excited staff, delighted customers and very satisfied employers.
- ◆ That helps trainees to become effective advocate and managers of NGOs, companies, and diplomats, and state actors.

2021 TRAINING SESSIONS:

I. THE SIX-MONTH DIPLOMA LEVEL PROFESSIONAL TRAINING

The training programs runs four months class room training and two months internship. We also provide graduates Career Advancement coaching with emphases on Job ethics, International Standard of Employment Procedures, International Economic Work Readiness. We accept only colleague graduate

THE SCHEDULE

1st training session runs from February to July while the 2nd runs from June- November.

The class days is Monday to Friday and the time runs from 5PM to 7:PM.

THE FOCUS OF THE TRAINING :

- ◆ Leadership and Management Program (LMP) with emphasis on Leadership, Sustainable Development Management (SDM), International Relations and Diplomacy (IRD), Result Based Project management RBPM), and others.
- ◆ Leadership and Social Work (LSW) with emphases on Leadership, Community Development strategies (CDS), Result Based Project Management (RBPM), Monitoring and Evolution (ME); Sustainable Development Management (SDM); and

II. THREE-MONTH CERTIFICATE LEVEL TRAINING PROGRAM

The training programs runs two months class room training and one months internship. The classes run from Monday to Friday and time is 8am-10:am . We accept at least high school graduates and above.

THE FOCUS OF THE TRAINING

. Technical Writing (Composition), Documentation and reporting, Training Methodology, Elements of Social Work, Conflict Resolution, Gender-based Violence & Human Rights Education, Carrera path development, Stress and stress management, Job ethics. Emotional Intelligence

THE SCHEDULE:

1st training session runs from April to June while the 2nd runs from July- September

The class days is Monday to Friday and the time runs from 8am to 10:am

III. Three-Day Leadership Development Seminar

The seminar will focus on Strategic Leadership (SL) , Sustainable Development Management (SDM) and Result Based Project Management (RBM). The Seminar witch will be held May 2021 will be held in Monrovia, Tapatta, Voinjama. Registration is on and will end on April 30th 2021.

ADMISSION REQUIREMENTS

STEPS FOR ADMISSION:

1. **SUBMIT LETTER OF INTEREST THROUGH EMAIL (SEE PAGE 1), STATE YOUR DESIRE PROGRAM AND SESSION ; YOUR QUALIFICATIONS AND EXPERIENCE.**
2. **CEEF WILL REVIEW YOUR LETTER AND RESPOND TO YOU ON THE NEXT STEP THROUGH EMAIL AND PHONE CALL (231775133004).**
3. **DON'T REGISTER UNTIL YOU HEAR FROM US THROUGH EMAIL AND PHONE.**



Registration cycles:

The registration process is on and is opened through out the year.

Interested applicants are required to register at least a month before the commencement of a training session. Applicant that register after deadline, will have to wait for the next sessions.

We advise that you complete the pre-registration earlier and wait for your convenient session. The requirement for pre-registration is to purchase the information package which is one thousand (LD \$ 1000.) Liberia Dollars.

The platform for Payment

All payment should be made through Orange platform (USD code: ***144*1*6*4 # OK**, Enter Merchant # **114377** and LD code: ***144*2*5*3 # OK**, Enter Merchant # **116316**)

Bank deposited (Global Bank Liberia Limited, Acc#1030207286, Account Title: CEEF.

Please, call us (see page 1) before making payment.



Project Educat with implementing partners



St. James T. Edwards II CEEF, Pre-reading



St. James T. Edwards II, CEEF & St. James T. Edwards II (2019)



St. James T. Edwards II (2019) - Implementing partners

The opportunities

CLEDI provide:

1. **Distance learning training especially for those in upland counties and other countries;**
2. **Tuition Assistance for low income earners, and**
3. **Professional training that help you to be professional, and**
4. **Job placement**



REQUIREMENT TO BE A FACILITATOR:

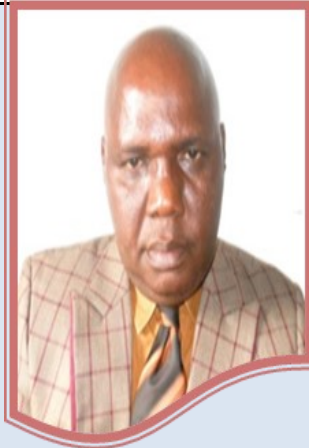
1. AT LEAST A CANDIDATE MUST HAVE MASTER'S DEGREE,
2. 10 YEARS OF EXPERIENCE IN THE COURSE OF INTEREST
3. ATTESTATION OF GOOD MORAL CONDUCT IN SOCIETY.

APPLICATION PROCESS: INTERESTED PERSONS WITH PROFESSIONAL BACKGROUND CAN SUBMIT A LETTER OF INTEREST THROUGH EMAIL.

We want to help you become professional and be part of the world's changing team.



BRIEF PROFILE OUR FACILITATORS



James F. Kamanda II
Facilitator

The facilitator is a holder of Master's degree in Theology and many advanced diplomas in Social Works and International Relations. With respect to experience, he has ten years classroom experience as teacher and principal, ten years community work experience as social worker and twenty-five years project Management as Executive Director.



Dr. Jeremiah Z. Whapoe
FACILITATORS

The facilitator is a holder of PhD in Organizational Development, diplomas in many others areas of studies with 15 years of working experience in America and Liberia as a teacher, lecturer, Social Worker, Administrator, CEO and Presidential Candidate.



Dr. Isaac Usung
FACILITATOR

The presenter is a holder of PhD in Human Resource Management with 20-years wealth of experience across many sectors of life as director, CEO, Lecturer across the globe and member of the National and International Professional Organizations.



Pst. Gabriel S.T. Briamah
FACILITATOR

The facilitator is a holder of MA in IR and BSc. Economics with Minor in Demography, several graduate certificates in Project Management, Training, and Leadership with 15 years of worth of working experience in Legislative Drafting/Public Hearing, Local Government Administration, Social Mobilization and Community Engagement, Organization Development and Corporate Management.